

Formal and Informal words list

Sr no	Formal	Informal
1	A little	A bit
2	Absent	Away
3	Accelerate	Speed up
4	Acceptable	All right
5	Allow	Let
6	Amiable	Friendly
7	And	&
8	Anticipate	Except
9	Appear	Seem
10	Apologise	Say Sorry
11	As a result	Because
12	As well as	And
13	Ascend	Climb
14	Ascertain	Find out
15	Assault	Beat up
16	Assist	Help
17	Assist	Help
18	Authorise	Order
19	Avid	Eager
20	Await	Wait for
21	Be bound by	Agree with
22	Can not	Can't
23	Cancel	Callo off
24	Cease	Stop
25	Challenge	Dare
26	Children	Kids
27	Choose	Settle for
28	Circular	Round
29	Collect	Pick up
30	Combat	Fight
31	Commence	Begin
32	Complete	Whole
33	Comprehension	Understanding
34	Conceive	Think of
35	Connect	Link up
36	Construct	Build
37	Consult	Refer to
38	Consume	Use
39	Contact	Get in touch
40	Correct	Right
41	Courageous	Brave
42	Damage	Hurt
43	Decrease	Shorten
44	Deficiency	Lack
45	Demise	Death

46	Demonstrate	Show
47	Depart	Go
48	Deposit	Set down
49	Desire	Want
50	Determine	Pin Down
51	Difficult	Tough
52	Diminutive	Small
53	Discard	Throw Away
54	Discern	Make out
55	Disclosure	Tell
56	Discuss	Talk about
57	Disintegrate	Break up
58	Distribute	Give out
59	Donate	Give
60	Duly observe	Follow
61	Effect	Carry out
62	Eject	Throw out
63	Elderly	Old
64	Eliminate	Remove
65	Elucidate	Explain
66	Endeavour	Try
67	Energetic	Lively
68	Enormous	Large
69	Enquire	Ask
70	Ensure	Make sure
71	Entail	Involve
72	Entire	Whole
73	Entrusted	Trusted
74	Envisage	Imagine
75	Erupt	Break out
76	Escape	Get out
77	Evade	Avoid
78	Examine	Go through
79	Exceed	Go over
80	Experiment	Test
81	Explode	Blow up
82	Express	Say
83	Fabricate	Make up
84	Facilitate	Ease
85	Failing	If you don't
86	Famished	Hungry
87	Father	Dad
88	Fearful	Afraid
89	Finally	In the end
90	Finish	End
91	Follow	Come after
92	Fortunate	Lucky
93	Furnish	Supply

94	Futile	Hopeless
95	Gratitude	Thanks
96	Handle	Deal with
97	Hello	Hi
98	However	But
99	Ill	Sick
100	Immature	Childish
101	Immediately	At once
102	In my opinion	I think
103	Inadvertently misled	Lost
104	Incorrect	Wrong
105	Indicated	Written
106	Indistinct	Dim
107	Inexpensive	Cheap
108	Inferior	Worse
109	Inform	Tell
110	Inform	Fill me in
111	Initially	At first
112	Insane	Mad
113	Intelligent	Smart
114	Intermittently	On and off
115	Investigate	Look into
116	Invite	Ask out
117	Is not	Isn't
118	Issue	Write
119	Leave	Go away
120	Liberate	Free
121	Negative	Bad
122	Nevertheless	Anyway
123	Notion	Idea
124	Observe	See
125	Obtain	Get
126	Occupation	Job
127	Omit	Leave out
128	On receipt	When we get
129	Opportunity	Chance
130	Oppose	Go against
131	Overdrawn	In the red
132	Perhaps	Maybe
133	Permit	Let
134	Perspiration	Sweat
135	Pursuant to	In accordance with
136	Pleased	Happy
137	Preserve	Keep
138	Principally	Mainly
139	Provide written confirmation	Put in writing
140	Provide written	Give

	confirmation	
141	Prudential	Careful
142	Quarrel	Fall out
143	Quit	Give up
144	Receive	Get
145	Reference being made of	Bearing in mind
146	Regarding	About
147	Reject	Say no
148	Relaxed	Laid back
149	Release	Free
150	Repair	Mend
151	Repay	Pay back
152	Repeatedly	Again and again
153	Request	Ask for
154	Require	Need
155	Reserve	Book
156	Reside	Live
157	Reside	Live
158	Reside	Live
159	Residence	House
160	Responsible	In charge
161	Retain	Keep
162	Seek	Look for
163	Senior	Older
164	Settle	Pay
165	Several	Many
166	Shall be	Has to be
167	Should	If
	Should you have any	If you've got any
168	queries	questions
169	Submit	Have to give
170	Subsequently	Next
171	Sufficient	Enough
172	Superior	Better
173	Supply	Give
174	Survive	Get by
175	Terminate	End
176	Therefore	So
177	Tolerate	Put up
178	Transparent	Clear
179	Undermine	Block
180	Understand	Catch up
181	Utilize	Use
182	Vacant	Empty
183	Verify	Check
184	Vision	Sight
185	Visit	Call on
186	We regret	Sorry

187	Wealthy	Rich
188	Whether	If or
189	While	But
190	Withdraw	Take away
191	Without prior notice	Whenever we like
192	Youthful	Young